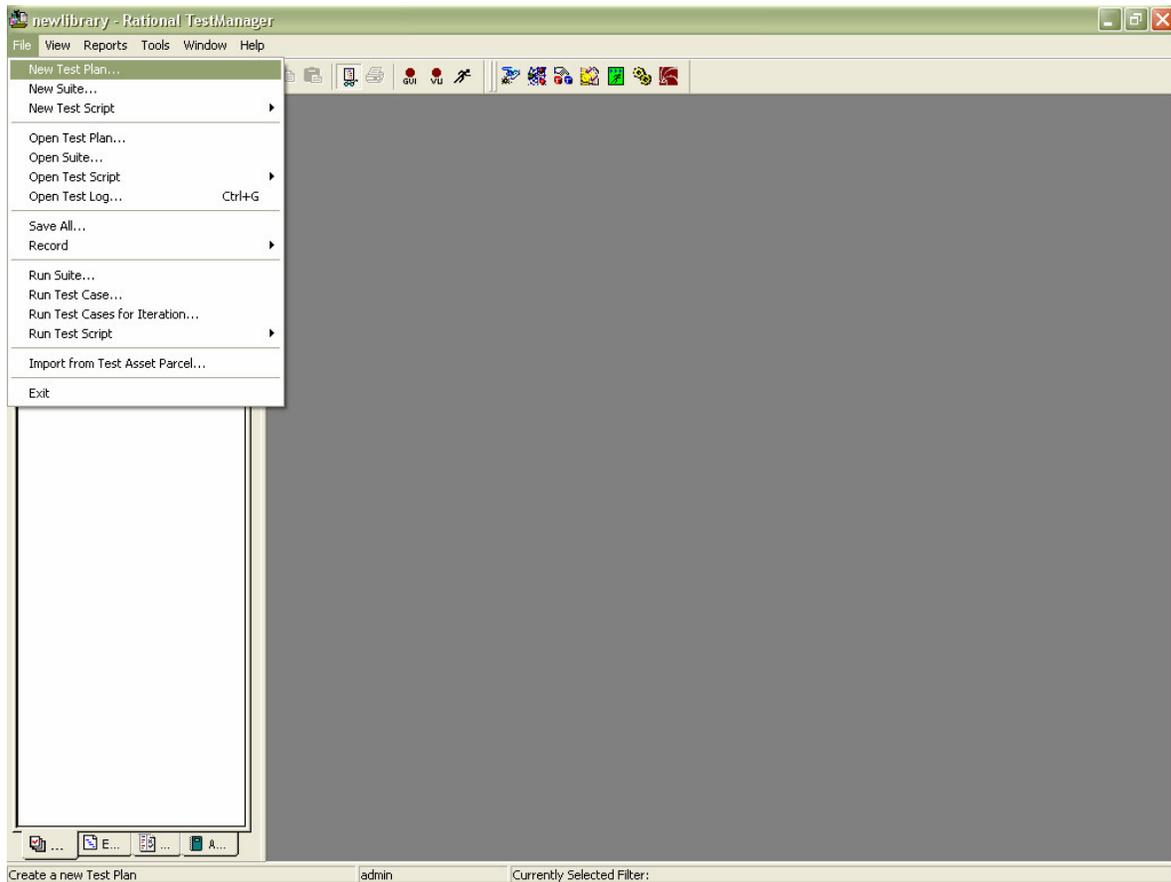


# Test Manager User Guide

## Create a Test Plan

### 1. Select new test plan from file menu

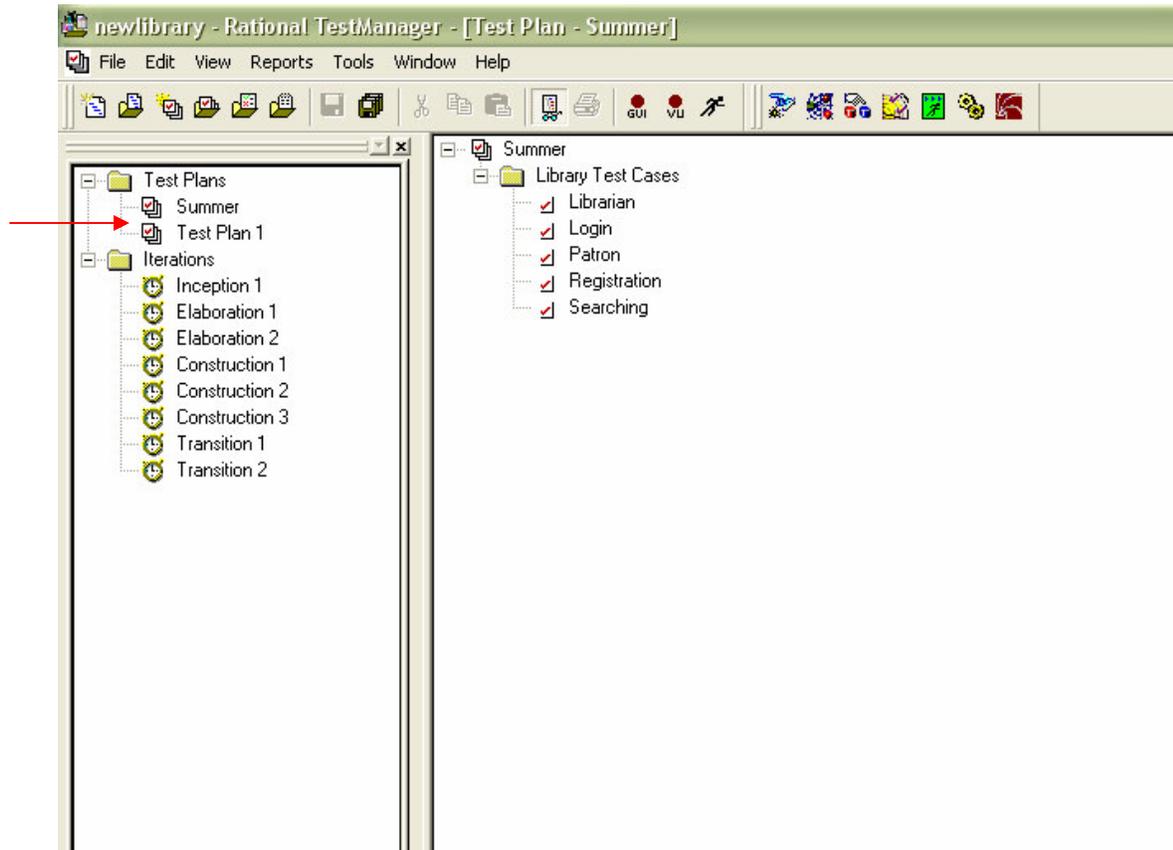


**2. Enter a name and owner for the test plan and press ok**

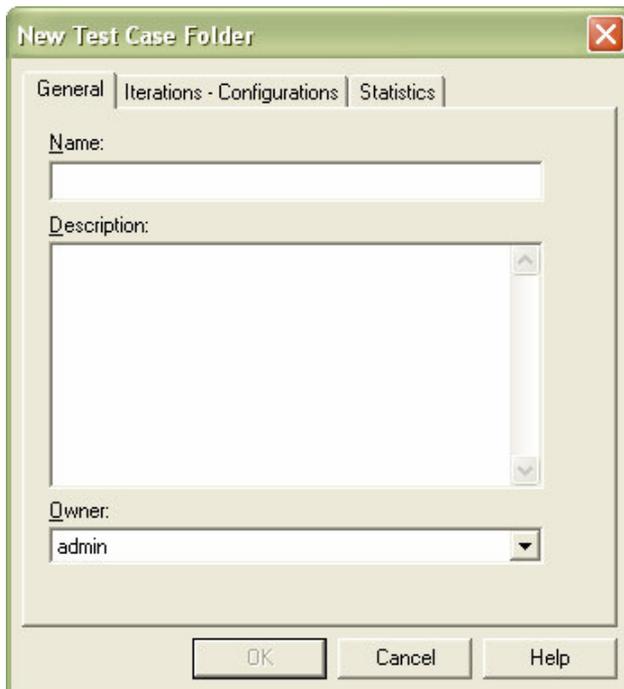
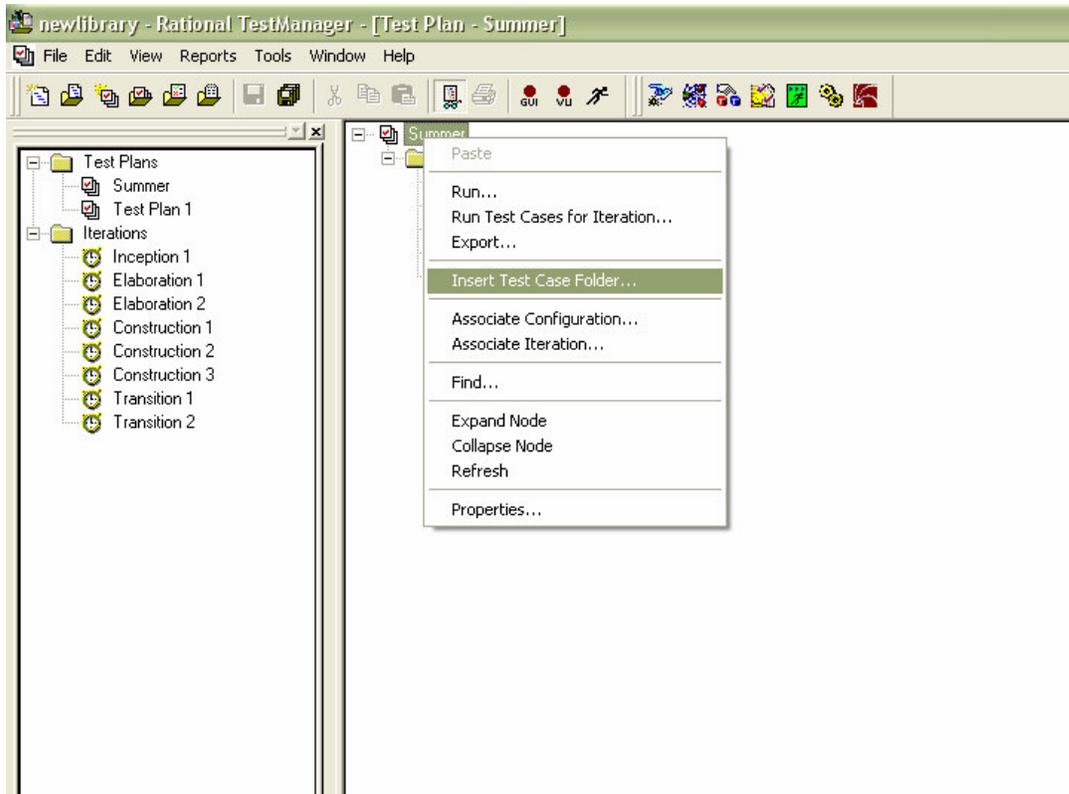
The image shows a 'New Test Plan' dialog box with the following elements:

- Title Bar:** 'New Test Plan' with a close button (X).
- Tabs:** 'External Documents', 'Custom', and 'Statistics'. The 'Custom' tab is active, showing sub-tabs 'General' and 'Iterations - Configurations'.
- Name:** A text input field that is currently empty. A red arrow points to this field.
- Description:** A large text area for entering a description, currently empty.
- Owner:** A dropdown menu with 'admin' selected. A red arrow points to this dropdown.
- Buttons:** 'OK', 'Cancel', and 'Help' buttons are located at the bottom of the dialog.

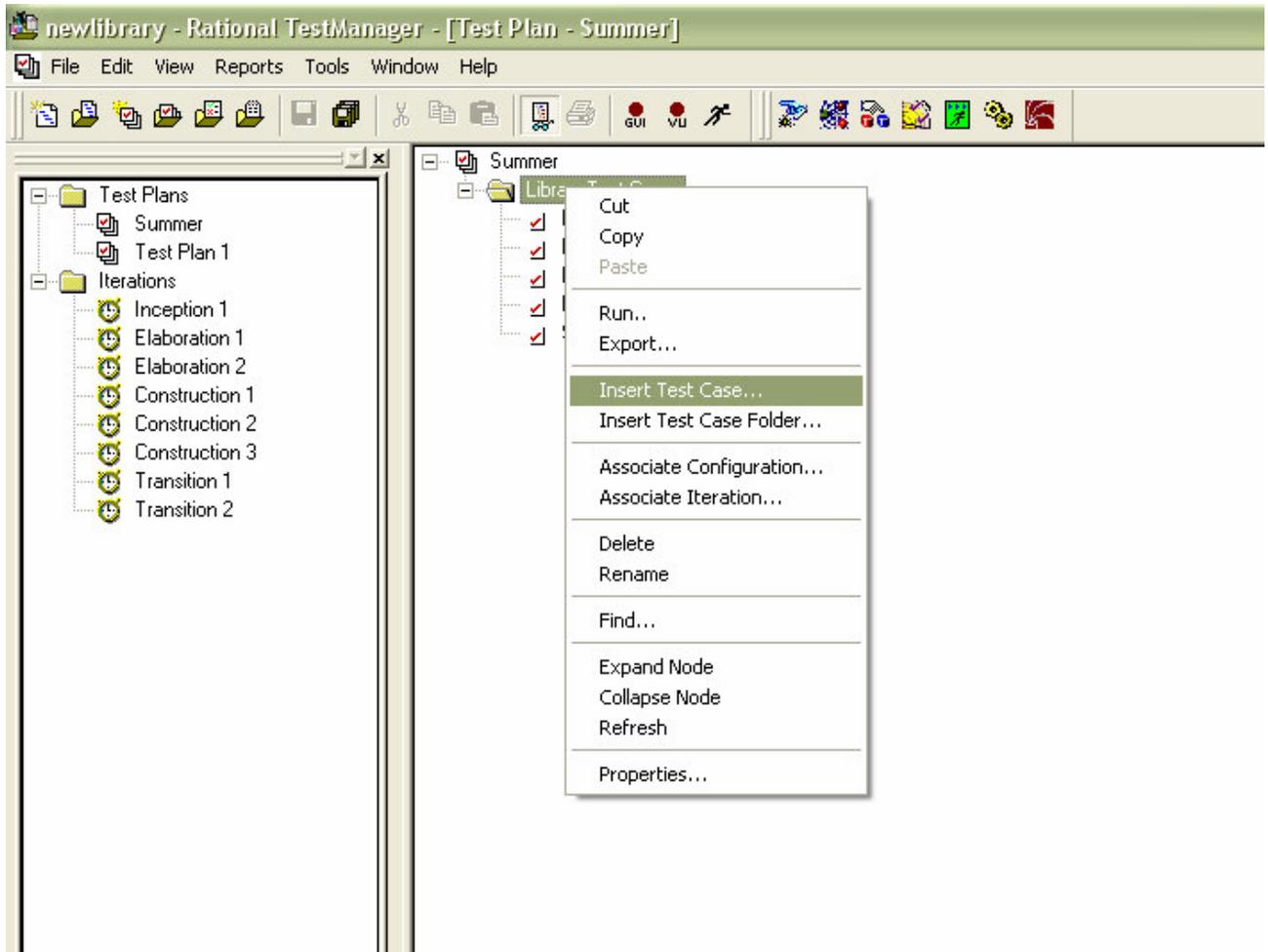
### 3. Open a test plan by double clicking on it



4. Right click on the test plan and select insert test case folder, then type a name for the folder



**5. Add a test case by right clicking on the test case folder and selecting Inset test case**



**6. Type a name and choose an owner for the new Test Case**

**New Test Case** [Close]

External Documents | Implementation | State | Custom | Statistics

General | Iterations - Configurations | Test Inputs

**Name:**

**Description:**

**Owner:**

admin ▼

7. Select the Implementation tab and enter the Preconditions, Post-conditions, and Acceptance criteria, if there are any and select ok

The image shows a software dialog box titled "New Test Case" with a close button (X) in the top right corner. The dialog has several tabs: "General", "Iterations - Configurations", "Test Inputs", "External Documents", "Implementation" (which is selected and highlighted with a dotted border), "State", "Custom", and "Statistics".

Under the "Implementation" tab, there are two main sections:

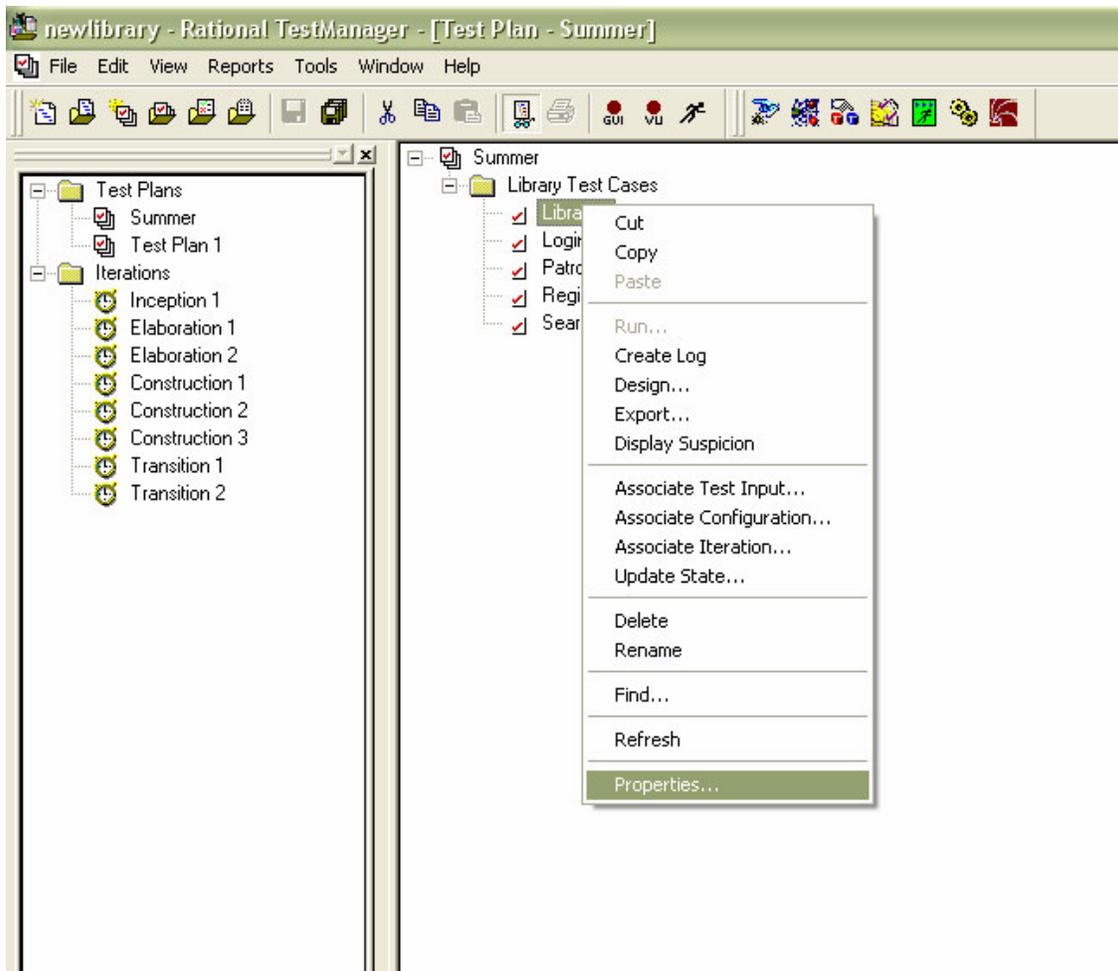
- Manual implementation:** A large text area for entering manual implementation details. Below it are buttons for "Select...", "Open...", "Clear", and "Properties...". A button labeled "Import from Test Case Design..." is also present.
- Automated implementation:** A large text area for entering automated implementation details. Below it are buttons for "Select", "Open...", "Clear", and "Properties...". A button labeled "Test Script Options..." is also present.

Below these sections are three text areas for defining test conditions:

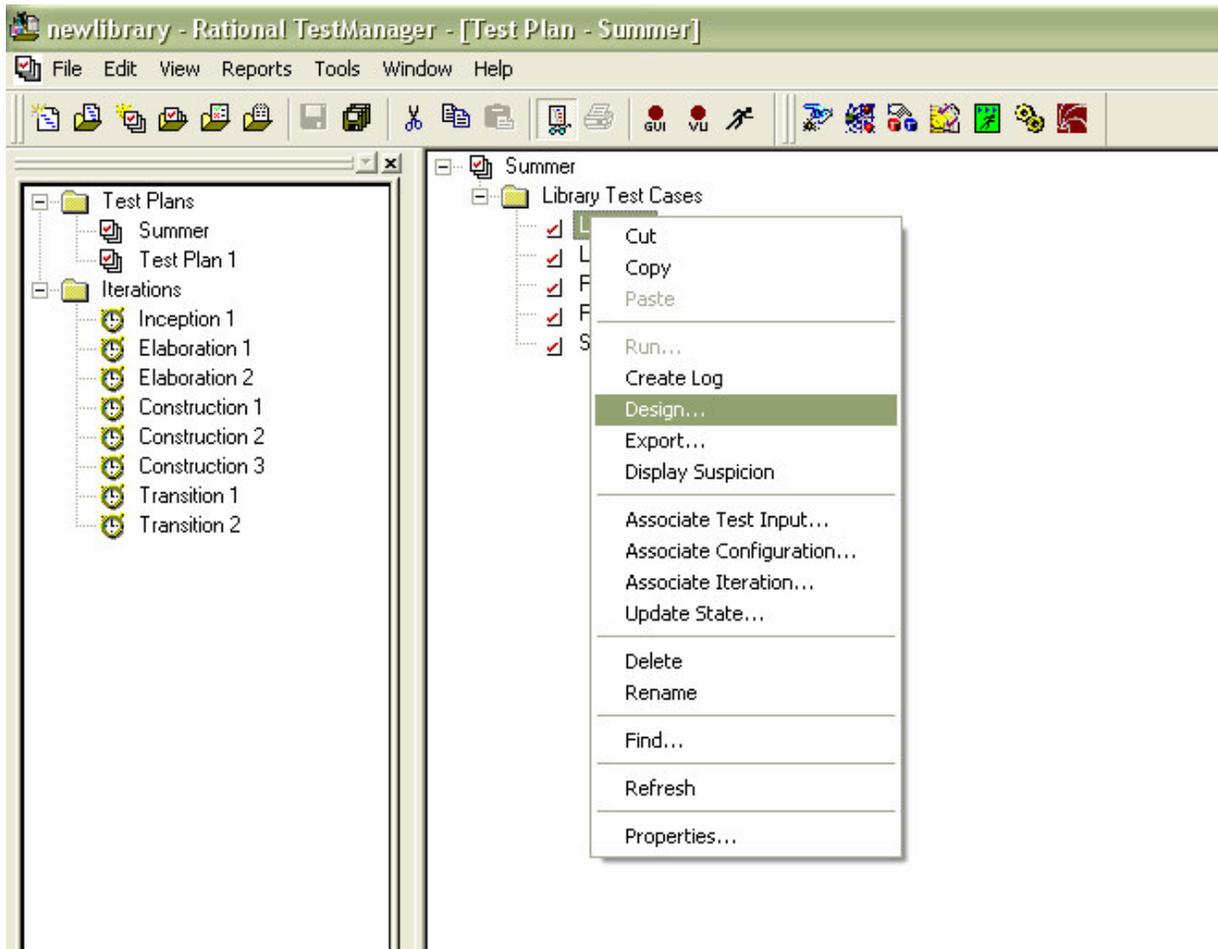
- Preconditions:** A text area with up and down arrow buttons on the right side.
- Post-conditions:** A text area with up and down arrow buttons on the right side.
- Acceptance criteria:** A text area with up and down arrow buttons on the right side.

At the bottom of the dialog are three buttons: "OK", "Cancel", and "Help".

8. To edit the test case once it has been created, right click on it, and select properties



## 9. Right click on a test case and select design



10. Enter the steps and verifications points, click in the type box to select whether it is a step or verification point

The screenshot shows a window titled "Design Editor" with a table containing three rows of data. The table has columns for "Type", "Note", and "Description". The first row is "1" with a step icon and "Enter the username". The second row is "2" with a step icon and "Enter the password". The third row is "3" with a checkmark icon and "Make sure that the user is logged in successfully". To the right of the table are buttons for "Insert", "Remove", "Edit Note...", "Import", "Export", and "Print". At the bottom left, there is a checkbox labeled "Enter key moves focus to the next row" which is checked. At the bottom right are "OK", "Cancel", and "Help" buttons. Two red arrows point to the "Type" column and the third row.

	Type	Note	Description
1	Step		Enter the username
2	Step		Enter the password
3	Verification		Make sure that the user is logged in successfully